THURLSTONE PRIMARY SCHOOL

ICT Acceptable Use Policy (Primary Pupils)

Thurlstone Primary School recognises the importance of ICT in education and the needs of pupils to access the computing facilities available within the School. The School aims to make the ICT facilities it has available for pupils to use for their studies. To allow for this Thurlstone Primary School requires all pupils' parents to sign a copy of the Acceptable Usage Policy.

Listed below are the terms of this agreement.

All pupils at Thurlstone Primary School are expected to use the ICT facilities in accordance with these terms. Please read this document carefully and sign and date it in order to indicate your acceptance of the Policy on your child's behalf. It is important that your child understands the policy, so please ensure you take time to explain/ discuss this with them.

Equipment
Care of the equipment
All the children will look after all equipment and treat everything with respect.
This includes, making sure that there is no:

- Deliberate damage to computer hardware such as monitors, base units, printers, keyboards, mice or other hardware.

- Change or removal of software

These actions make it difficult to ensure that the school is able to provide your child with reliable and available computer equipment and it has a cost implication for the school.

Printer
Classroom computers print directly to the school's networked photocopier and is available for use by pupils. It is important that children learn to press the print key once and be patient.

Internet and Email
Content Filtering and use of the internet
Thurlstone Primary School provides internet filtering, designed to remove inappropriate, offensive or illegal material that would cause your child to be upset. The school makes use of the filtering services provided by Code Green which provides internet access that is safe and for educational purposes only.

The Internet is a rich source of information and provides educational activities which are of great benefit to the children. However there are concerns about inappropriate materials and the school takes a range of measures to minimise these risks:

- All access to the internet is supervised by adults
- A high level filtering system is in operation.
- Children are not allowed access to public chat rooms at any time.
- Children are taught about safe Internet use by their teachers and other professionals

External Services
Managed Learning Environment Software – Education City
Thurlstone Primary School provides a web-based portal allowing children access to personalised learning resources and lesson materials. Use of this service should only be in accordance with instructions from the class teacher and in accordance with the following guidelines:

Education City is provided for use of Thurlstone Primary School staff and pupils only. Access by any other party is strictly prohibited.

- Your child should never reveal his/her password to anyone or attempt to access the service using another pupil's login details.

Required Signature

PARENTS / CARERS

I have read this Acceptable Use Policy **and I have discussed this with my child**.

I agree for my child _____ Class _____ to use the internet in accordance with the school guidelines.

Signed _____ **Parent/Carer**

Signed _____**Pupil**

Date: _____

Please return this slip to Thurlstone Primary School.