

ADMISSIONS INFORMATION - APRIL 15

When making a decision about which school to apply to, we recommend that you contact the school to organise a visit. Please contact the school to book an appointment to ensure that the Headteacher is available to give an accompanied tour of the school and allow time to talk through any queries.

Being a small school the admission number has been set at 25. This means we can accept up to 25 children in each year group. However, parents can appeal if the admissions number is exceeded.

Parents have the right to apply for a place at any school in Barnsley or the surrounding district regardless of their address. Parents may select three schools in rank order.

Parents will be informed of the closing date for applications during November. You will receive an offer of a place during April.

Children will be admitted into school at one point during the school year. Children, whose 5th birthday falls between 1st September and 31st December and Children whose 5th birthday falls between 1st January and 31st August will, from September 2011, all be offered places at the beginning of the Autumn Term in September.

When a place is offered to your child you will be invited to attend an informal information meeting to outline the aims of the school and provide practical information.

Parents are informed of the date to register their children for school. Applications can be found at the back of the Authority's Handbook, which will be distributed from school with the Prospectus, by the Education Office or by the Pre-School Setting. Applications can be returned to the chosen school. Applications can also be done on-line. Simply log onto www.barnsley.gov.uk and click on the **School places – apply online** link. If you require any further information do not hesitate to contact the School Admissions Section on 01226 773689/773677/773588.

If the number of applications for places exceeds the number of places available, the following criteria are used:

- Those children with a statement of Special Educational Needs where the school is named on the statement.
- Children in public care.
- Children with brothers and/or sisters attending the school on the proposed date of admission.

- Children living nearest the school; the distance to be measured between the child's ordinary place of residence and the main entrance to the school building.

Late applications received by the authority up to 31st December from parents moving into the Authority and who were unable to meet the closing date will be included in the allocation of places made for the offer day.

Any parent whose child is refused a school place for which they have applied by expressing a preference on the common application form has the right to an independent appeal.

All decisions regarding the admission of children into school rest with the Local Authority.

The arrangement of classes is the responsibility of the Head teacher. Careful consideration is given when classes are organised and whenever possible consideration is given to parental opinion.

A meeting is arranged for all parents and carers of new school entrants.

Signedheadteacher

Signed.....Chair of Governors